

## AgCelerate Stewardship Mobile Quick Set Up Guide for Suppliers

This Quick Set Up Guide provides you with step by step instructions for downloading, installing, and logging in to the AgCelerate iPad app. Should you need assistance please call us at 1-866-784-4630 or email [support@agcelerate.com](mailto:support@agcelerate.com)

**To use the AgCelerate Mobile App you must first be registered as a supplier at AgCelerate.com. Please note a supplier is someone who sells seed to farmers/growers or works at a company who provides seeds to farmers/growers.**

### Registering on AgCelerate Online:

- If you do not yet have an invite code, go to AgCelerate.com and click the green “Contact” tab to provide your contact information and choose “Request A Supplier Invite Code.” You can also contact us at [support@agcelerate.com](mailto:support@agcelerate.com) or by phone at 866-784-4630.

To register with an invite code:

- Visit AgCelerate.com; click the large green “Suppliers Redeem Invite code” button in the middle of the screen. Enter your email address and invite code.
- Provide or validate your contact information on the Confirm Account page; all fields marked with an asterisk are required.
- Create your password and be sure to check the terms of service box. Click the **Register** button to complete the registration process.  
**Note:** Your email and password will become your login credentials for AgCelerate.com and the iPad app. Use the Reset Password feature on the website if you forget your password.

After you have registered at AgCelerate.com, you will automatically be directed to your Supplier Dashboard.

### Supplier Dashboard:

The Supplier Dashboard is your central place for managing grower information. You can access your dashboard anytime by selecting the **Login** tab from [www.agcelerate.com](http://www.agcelerate.com). The email address and password created during registration are your login credentials.

From the **Dashboard** tab, you can do the following:

- View licenses by trait/seed providers and other metrics on your growers
- Add your growers using the orange **Grower Search** tab
- From the orange **Growers** tab, you can favorite your growers (green star) you want to be visible on the app and view your grower’s licenses
- View a complete list of your growers and their status under the **Reports** tab
- Manage account credentials under the **Account Info** tab
- Use the **Location Users** tab to provide access to other users in your location to your grower list



### Using the App Store:

AgCelerate Stewardship is a free app for the iPad available via the App Store.



To install the application on your iPad:

1. Access the App Store.
2. Search for the application from the search box in the top right (keyword = AgCelerate).
3. Select the AgCelerate application, which pops up some additional information along with a button "Free."
4. Tap the "+Get" button. The button will change to read "Install App." Again, tap the button.
5. The system may prompt you to provide your Apple Id Password. After selecting OK, the installation will begin.

### **Logging into AgCelerate Stewardship Mobile:**

Getting started with the AgCelerate Stewardship mobile application is simple:

1. From your iPad, select the AgCelerate icon. This will launch the login page.
2. Enter the email address and password that you created (password is case sensitive).
3. The app will automatically sync during login.

With your free access to the app, your growers on AgCelerate.com are synced to your iPad. You can also help growers register and/or sign their seed technology agreements. You should see four tabs across the top of your iPad app:

- **Registered:** Growers who have registered with AgCelerate
- **Sync Pending:** Updates for Growers on your iPad waiting to be synced with AgCelerate.com
- **Not Registered:** Growers who haven't registered with AgCelerate yet
- **Registration Incomplete:** Growers who are partially registered on app. These growers will NOT sync until complete.

*If you have questions, please contact 866-784-4630 or [support@agcelerate.com](mailto:support@agcelerate.com).*

You are now ready to begin using the AgCelerate iPad app! Remember to Sync your iPad before meeting with growers and after meeting with them. The sync button  is located in the top right hand corner of the app.

You must have an Internet connection to login; however, once logged in, you can use the app with or without an internet connection.

